



**HAMILTON RURAL FIRE DISTRICT**  
**BOARD OF TRUSTEES MONTHLY MEETING**  
**Date: April 8<sup>th</sup> Meeting Minutes**

**1. CALL TO ORDER**

- a. Chairman Suenram called the meeting to order at 5:30 pm

**2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

- X Chair Suenram  
 X Vice-Chair Adams  
 X Secretary/Treasurer Brady  
 X Trustee Campbell  
 E Trustee Huff

Guests present include Chief Tyson Woods, Assistant Chief Tony Sisson, and Stephen Kowal, candidate for County Commissioner

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives; therefore, any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA  
b. Approval of the MINUTES from March 11<sup>th</sup>, 2026 – a regular scheduled meeting  
c. Approval of warrants and financial report for February / March

Trustee Brady made a motion to approve agenda, minutes and warrants from March 11<sup>th</sup>. Trustee Campbell seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$136.85	Ck# 103958
Century Link	Phone	\$132.61	Ck# 103959
Ravalli Electric	Utilities	\$161.88	Ck# 103960
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available 9-10th)	\$352.87	Ck# 103961
Visa -3255	Microsoft	\$78.78	Ck# 103962
Stacy Oren	Cleaning & Windows – Skalkaho & Charlos	\$400.00	Ck# 103963
Ronda Taggart	Admin Bookkeeping	\$605.00	Ck# 103964
Carquest	7221, supplies	\$45.82	Ck# 103965
Hamilton Automotive	7113 - 1406.19 7313 – 752.30	\$2158.49	Ck# 103966
Vice Chair Adams	Reimbursement for ad runs in Ravalli Republic	\$128.57	Ck# 103967
Ravalli County Fire Council	Dues	\$544.50	Ck# 103968
North Ridge Fire Equipment	7221	\$101.96	Ck# 103969
TW Enterprises	Station 2 Generator	\$1031.75	Ck# 103970
Kenworth Sales	7122	\$6664.88	Ck# 103971
Evans' Ace	Supplies	\$619.73	Ck# 103972
The Paper Clip	Office supplies	\$17.00	Ck# 103973
Patzer Farms	Snow removal in Nov & Dec 2025	\$410.00	Ck# 103974
Northwest Fire Services	7321	\$16,618.75	Ck# 103975

**5. CORRESPONDENCE AND COMMUNICATIONS**

- a. **Regina Plettenberg position of appointment letter**
- b. **VFIS Instructor-Level Program – EVDT Registration Form**
- c. **Vehicle Title – 2000 Brush Truck '7313'; Trustee Brady will follow up and pick up title**

**6. TRUSTEES REPORTS**

- a. **Celebration of life for Brett Waters on April 11<sup>th</sup> in Belgrade**

**7. VOLUNTEER FIRE ASSOCIATION REPORT**

- a. **Banquet went well**
- b. **Carol Hansen will be giving a donation to Association**

**8. FIRE CHIEF'S REPORT**

- a. **Chief's Report - Chief Tyson Wood;** reviewed calls, still working with First Due, 1 applicant in progress, 1 more possibly in the works, extinguisher training community outreach, several significant calls recently, Front Line scheduled for physicals in July, May 16<sup>th</sup> is recruitment BBQ, 1 year appointments July 1<sup>st</sup> for officers, adding a few officer training positions, several new apartments / subdivisions are in approval process currently
- b. **Assistant Chief's Report - Assistant Chief Tony Sisson;** tenders all back from Slade, still working on plymovent attachment, met with maintenance to have some information prior to budget meeting, still working on small list from DOT failures, need 1 more fire proof cabinet, 7103 transmission is bad but warrantied so will be fixed

**9. DISCUSSION AND DECISION**

- a. **Contribution to Awards Banquet – Vice Chair Adams; TABLED**
- b. **Recommend Trustee Campbell for Re-appointment – Chair Suenram;** Motion by Trustee Brady to recommend Trustee Campbell for re-appointment to county commissioners, seconded by Trustee Adams. Motion passed.
- c. **Turbo Drafts – Chair Suenram;** discussion ensued about the key component to water supply system; will follow up

**10. DISCUSSION ON**

- a. **Virtual Meeting Policy** – Chair Suenram; look over and get edits / changes to Chairman Suenram

**11. UPDATE ON:**

- a. **Tax Roll Audit** – Trustee Brady; spoke with Melissa, is working on some dates
- b. **New Fire Station Location & ISO Audit** – Trustee Brady; nothing new
- c. **dot gov Domain Name/Emails**–Trustee Brady; expect to be done next week
- d. **Digitization of Documents onto OneDrive**– Trustee Campbell (**TABLED**)
- e. **Roster** – Vice Chair Adams; still need to meet with Kate, hopefully on the 20<sup>th</sup> April
- f. **Survey & Fencing, Charlos Station** – Trustee Brady; it is supposed to be done late April / early May
- g. **Open Bids for New Storage Building & Possible Award** – Chairman Suenram/Vice Chair Adams; have sent plans out to (3) to bid and waiting
- h. **New command vehicle** – Chief Woods; still reaching out to companies, maybe have something by end of the week
- i. **Interlocal Agreement Committee** – Vice Chair Adams / Trustee Brady; waiting for preliminary budget numbers


12. **ANNOUNCEMENTS** - none

13. **NEXT MEETING:** The next scheduled meeting will be on May 13th at 5:30 pm at the Skalkaho Station

**14. ADJOURNED**

Meeting adjourned at 6:40 pm

Approved by:

  
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Board Chairman

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Secretary/Treasurer

*Absent*