



**HAMILTON RURAL FIRE DISTRICT**  
**NOTICE OF A BOARD OF TRUSTEES**

**Meeting Agenda**

**Date: January 14<sup>th</sup>, 2026**

**Time: 5:30 pm**

**Place: 365 Skalkaho Highway  
Hamilton, MT 59840**

**1. CALL TO ORDER**

**2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

\_\_\_ Chair Suenram

\_\_\_ Vice-Chair Adams

\_\_\_ Secretary/Treasurer Brady

\_\_\_ Trustee Campbell

\_\_\_ Trustee Huff

**3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

**4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**

a. Approval of AGENDA

b. Approval of the MINUTES from December 10th, 2025 – a regular scheduled meeting

c. Approval of warrants and financial report for November / December

Charter Spectrum	Internet	\$104.94
Century Link	Phone	\$132.71
Ravalli Electric	Utilities	\$150.62
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available 9-10th)	\$429.87
Visa *3255	Microsoft	\$78.78
Farmers Visa *8275	Firefighter Gift Cards	\$2780.70
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$838.75
Carquest	Station 2 - \$219.95 7311 - \$12.82	\$232.77
Curtis	eTools Kit	\$27,689.32
VFIS	Accident & Sickness	\$5584.52
Upkeep Glass	Station 2 – heavy duty door closer, etc	\$700.00
Jeff Huff	Travel expenses – conference training	\$474.00
Mission Valley Security	Quarterly Alarm System	\$123.00
Napa	\$269.87 – 7122 \$254.38 - 7113	\$524.25

**5. CORRESPONDENCE AND COMMUNICATIONS**

- a. VFIS Conditional Renewal
- b. Rapp Family Foundation Grant Received - \$400
- c. MT Water Court Letter

**6. TRUSTEES REPORTS**

**7. VOLUNTEER FIRE ASSOCIATION REPORT**

**8. FIRE CHIEF'S REPORT**

- a. **Chiefs Report**
- b. **Assistant Chiefs Report**

**9. DISCUSSION AND DECISION**

- a. **Purchasing Policy / Signatures** – Chairman Suenram
- b. **Interlocal Agreement** – Chairman Suenram

**10. DISCUSSION ON**

**11. UPDATE ON**

- a. **Tax Roll Audit** – Trustee Brady
- b. **New Fire Station Location & ISO Audit** – Trustee Brady
- c. **dot gov Domain Name** – Chairman Suenram
- d. **Digitization of Documents onto OneDrive**– Trustee Campbell (**TABLED for Fall/Winter**)
- e. **Roster** – Chairman Suenram (**TABLED**)
- f. **Survey & Fencing , Charlos Station** – Trustee Brady
- g. **Open Bids for New Storage Building & Possible Award** – Chairman Suenram
- h. **Letter to Commissioners regarding communication upgrades** – Chairman Suenram
- i. **Taylor Wells Insurance Quote** – Chairman Suenram
- j. **New command vehicle** – Chief Woods
- k. **Storage cage for tools at Station 3** – Chief Woods

**12. NEXT MEETING: The next scheduled meeting will be on February 11th at 5:30 pm at the Skalkaho Station**

## 13. ADJOURNMENT