



**HAMILTON RURAL FIRE DISTRICT**  
**BOARD OF TRUSTEES MONTHLY MEETING**  
**Date: June 11<sup>th</sup> Meeting Minutes**

**1. CALL TO ORDER**

- a. Chairman Suenram called the meeting to order at 5:30 pm

**2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)**

- X Vice-Chair Adams  
 X Secretary/Treasurer Brady  
 X Trustee Campbell  
 X Chair Suenram

**Guests present include Assistant Chief Tyson Woods, Mayor Farrenkopf, Firefighter Keller Brothers**

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.
- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
  - b. Approval of the MINUTES from May 14<sup>th</sup>, 2025 – a regular scheduled meeting
  - c. Approval of warrants and financial report for April/May

**Trustee Brady made a motion to approve agenda, minutes and warrants from May 14<sup>th</sup>, minus Streamline Invoice. Trustee Campbell seconded the motion. Motion was approved.**

**\*\* Amended agenda; A motion was made by Trustee Adams to add discussion on Fiscal Year 25-26 Budget to agenda as it was inadvertently left out, seconded by Trustee Campbell. Motion passed.**

Charter Spectrum	Internet	\$104.94
Century Link	Phone	\$132.67
Ravalli Electric	Utilities	\$159.50
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available on 10th)	\$286.90
Visa	Microsoft + late fees	\$107.70
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$687.50
Sula Peak Lawn	Mowing – April Charlos & Skalkaho	\$800.00
City of Hamilton	4 <sup>th</sup> Qtr ILA	\$27,751.99
National Fire Services	Water Review – 3days	\$6309.32
Carquest	Station 2 supplies	\$55.62
Kate Dinwiddie, Attorney	Legal services	\$4995.00
Streamline	Website services June 1 2025-June 1 2026	Waiting for new invoice

**5. CORRESPONDENCE AND COMMUNICATIONS**

- a. Notice from CURTIS of User Inspection Advisory for all Universal Emergency Breathing Supply Systems (UEBSS's)

## 6. TRUSTEES REPORTS

- a. **Assistant Chief Sisson & Slade will work together for mechanical services**
- b. **Stock Farm meeting** – discussion on cistern, generator backup, needs & priorities, Eastside station, etc
- c. **Commissioners Meeting-** discussion on towers / channels – improvement in communications
- d. **NW Energy Wildfire Summit- Chairman Suenram;** concern for generator service & power outages discussion

## 7. VOLUNTEER FIRE ASSOCIATION REPORT

## 8. FIRE CHIEF'S REPORT

- a. **Chief Tyson Woods** – reviewed calls, All Valley Wildland meeting, DNRC, OEM – discussion on upcoming fire season, burning will be closed approx. next week, hose testing Aug 1<sup>st</sup>, Frontline Aug 7-10<sup>th</sup>, GSK meeting/HAZMAT training, dispatch recognition discussion, 7213 in Bigfork getting tank on, still needs graphics, 03 still in the shop

## 9. DISCUSSION AND DECISION

- a. **Chairman Suenram** - Interview Kenneth Allen for vacant Board position; tabled for future
- b. **Chairman Suenram** – Travel request for NAEFO/AASD Meeting in Fargo, ND July 23-26; requesting \$418 total for tickets/meals; Motion by Trustee Brady to approve, seconded by Trustee Adamas. Motion approved.

## 10. DISCUSSION ON

- a. **Fencing, Charlos Heights Station** – Trustee Brady; fence off property to help with septic issue; Trustee Brady will reach out to property owner and get back with info
- b. **Discussion on FY 25-26 Budget** – Chairman Suenram; brief discussion on upcoming preliminary budget; final budget meeting was scheduled for June 20<sup>th</sup> at 5:30 pm.
- c. **SxS at Station 3 plans for current & future use** – Trustee Campbell; haven't seen it do anything in 5 years, can be returned to DNRC, will discuss further at July meeting

## 11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; nothing new
- b. **Increased Credit Card Limit** – Trustee Brady; nothing new
- c. **New Fire Station Location & ISO Audit** – Trustee Brady; update next week
- d. **Bid / Building Sketch for Storage Building** – Trustee Adams; Chairman Suenram; still

- need template
- e. **dot gov Domain Name** – Chairman Suenram; cannot have hamiltonruralfire.gov-  
**\*\* hamiltonmtruralfire.gov will be requested**
  - f. **New Fire Chief** – Chairman Suenram; still waiting to hear from Kate, plan still as presented in April (1 year proposal)
  - g. **Apparatus Mechanic** – Chairman Suenram; nothing scheduled
  - h. **Northwest Fire Services** – Trustee Brady; nothing
  - i. **New tires for 7221 and 7321** – Assistant Chief Sisson; Chief Woods; Trustee Adams; tabled
  - j. **Plymovent System** – Assistant Chief Sisson; waiting on tenders to be done, Trustee Brady recommended getting someone here to take care
  - k. **Roster** – Chairman Suenram; Suenram working on
  - l. **Digitization of Documents onto OneDrive** – Trustee Campbell; would like to have access to documents on one drive, Trustee Brady and Campell will work on get that set up

**12. ANNOUNCEMENTS:**

**13. NEXT MEETING:** The next scheduled meeting will be on July 9th at 5:30 pm at the Skalkaho Station

**14. ADJOURNED**

Meeting adjourned at 7:26 pm

Approved by:



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**Board Chairman**



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**Secretary/Treasurer**