



HAMILTON RURAL FIRE DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING
Date: January 14th Meeting Minutes

1. CALL TO ORDER

- a. Chairman Suenram called the meeting to order at 5:30 pm

2. ROLL CALL (X-PRESENT, A-ABSENT, E-EXCUSED)

- X Chair Suenram
 E Vice-Chair Adams
 X Secretary/Treasurer Brady
 X Trustee Campbell
 X Trustee Huff

Guests present include Chief Tyson Woods, Assistant Chief Tony Sisson

- 3. Public Comment (for items not on the agenda)** – A fundamental element of democracy is the right of citizens to address their elected representatives, therefore any citizen may provide written or verbal public comments during this time that are within the subject matter jurisdiction of the Board of Trustees. No Board action or discussion shall be taken on public comment and comments shall be limited to three (3) minutes per person.

- 4. CONSENT ITEMS:** Consent items are non-controversial and can be acted upon at one time without discussion. **Any member of the Board may pull any consent item for discussion and separate action.**
- a. Approval of AGENDA
b. Approval of the MINUTES from December 10th, 2025 – a regular scheduled meeting
c. Approval of warrants and financial report for November/December

Trustee Campbell made a motion to approve agenda, minutes and warrants from December 10th. Trustee Brady seconded the motion. Motion was approved.

Charter Spectrum	Internet	\$104.94
Century Link	Phone	\$132.71
Ravalli Electric	Utilities	\$150.62
Northwestern Energy	Utilities- Charlos & Skalkaho (bills available 9-10th)	\$429.87
Visa *3255	Microsoft	\$78.78
Farmers Visa *8275	Firefighter Gift Cards	\$2780.70
Stacy Oren	Cleaning – Skalkaho & Charlos	\$150.00
Ronda Taggart	Admin Bookkeeping	\$838.75
Carquest	Station 2 - \$219.95 7311 - \$12.82	\$232.77
Curtis	eTools Kit	\$27,689.32
VFIS	Accident & Sickness	\$5584.52
Upkeep Glass	Station 2 – heavy duty door closer, etc	\$700.00
Jeff Huff	Travel expenses – conference training	\$474.00
Mission Valley Security	Quarterly Alarm System	\$123.00
Napa	\$269.87 – 7122 \$254.38 - 7113	\$524.25

5. CORRESPONDENCE AND COMMUNICATIONS

- a. **VFIS Conditional Renewal**
- b. **Rapp Family Foundation Grant Received - \$400**
- c. **MT Water Court Letter**

6. TRUSTEES REPORTS

- a. **Trustee Brady** - Working on email change
- b. **Chief Woods** - Station 2 sign blew off, may need replaced

7. VOLUNTEER FIRE ASSOCIATION REPORT

8. FIRE CHIEF'S REPORT

- a. **Chief's Report - Chief Tyson Wood**; reviewed calls, LOSAP mid-year report, transition to NERIS happening, 7122 claim done, fire council next week, auto aid signed soon, (2) applicants in currently, Bratsch has resigned officially, Brothers has moved up to trucks, First Due recording apparatus times, still working on qualifiers, Frontline debriefing happened; overall good results, working on Wildland funds from DNRC
- b. **Assistant Chief's Report - Assistant Chief Tony Sisson**; cage for tools at Station 2 & 3 review, 7113 made it to Slade, will take a tender and swap when finished, 7% upcharge discussed

9. DISCUSSION AND DECISION

- a. **Purchasing Policy / Signatures** – Chairman Suenram; done
- b. **Interlocal Agreement** – Chairman Suenram; Trustee Adams and Trustee Brady will be on the committee

10. DISCUSSION ON

11. UPDATE ON:

- a. **Tax Roll Audit** – Trustee Brady; left message with Melissa
- b. **New Fire Station Location & ISO Audit** – Trustee Brady; Chief Woods spoke with Skip briefly and received an Excel sheet
- c. **dot gov Domain Name** – Chairman Suenram; completed, emails in process
- d. **Digitization of Documents onto OneDrive**– Trustee Campbell (**TABLED for Fall/Winter**)
- e. **Roster** – Chairman Suenram (**TABLED**)

- f. **Survey & Fencing , Charlos Station** – Trustee Brady; waiting on bids
- g. **Open Bids for New Storage Building & Possible Award** – Chairman Suenram; plan not complete yet
- h. **Letter to Commissioners regarding communication upgrades** – Chairman Suenram; will be discussed at Fire Council meeting next week
- i. **Taylor Wells Insurance Quote** – Chairman Suenram; none
- j. **New command vehicle** – Chief Woods; nothing new
- k. **Storage cage for tools at Station 3** – Chief Woods; covered in Chief's report

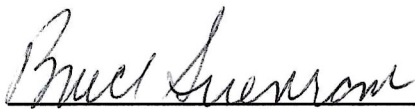
12. ANNOUNCEMENTS:

13. NEXT MEETING: The next scheduled meeting will be on February 11th at 5:30 pm at the Skalkaho Station

14. ADJOURNED

Meeting adjourned at 6:11 pm

Approved by:



Board Chairman



Secretary/Treasurer